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## NOTICE OF MEETING

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### ADULT SERVICES AND HEALTH OVERVIEW AND SCRUTINY PANEL

will meet on

**TUESDAY, 30TH JANUARY, 2018**

**7.00 pm**

**COUNCIL CHAMBER - TOWN HALL, MAIDENHEAD,**

TO: MEMBERS OF THE ADULT SERVICES AND HEALTH OVERVIEW AND  
SCRUTINY PANEL

COUNCILLORS MOHAMMED ILYAS (CHAIRMAN), JUDITH DIMENT,  
CHARLES HOLLINGSWORTH, JOHN LENTON, MARION MILLS AND  
LYNDA YONG

SUBSTITUTE MEMBERS

COUNCILLORS GERRY CLARK, DR LILLY EVANS, EILEEN QUICK,  
LYNNE JONES, NICOLA PRYER AND JULIAN SHARPE

Karen Shepherd – Service Lead Democratic Services - Issued: Monday, 22 January 2018

Members of the Press and Public are welcome to attend this meeting.

The agenda is available on the Council's web site at [www.rbwm.gov.uk](http://www.rbwm.gov.uk) or contact the Panel  
Administrator **Andy Carswell**

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## AGENDA

### PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>APOLOGIES</u> To receive any apologies for absence.	-
2.	<u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest.	5 - 6
3.	<u>MINUTES</u> To approve the part I minutes of the meeting held on 14 <sup>th</sup> November 2017.	7 - 10
4.	<u>APPOINTMENT OF VICE CHAIRMAN</u> To appoint a Vice Chairman for the remainder of the 2017-18 municipal year.	-
5.	<u>BUDGET 2018-19</u> To consider the report.	To Follow



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## MEMBERS' GUIDE TO DECLARING INTERESTS IN MEETINGS

### Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a DPI or Prejudicial Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in the discussion or vote at a meeting.** The speaking time allocated for Members to make representations is at the discretion of the Chairman of the meeting. In order to avoid any accusations of taking part in the discussion or vote, after speaking, Members should move away from the panel table to a public area or, if they wish, leave the room. If the interest declared has not been entered on to a Members' Register of Interests, they must notify the Monitoring Officer in writing within the next 28 days following the meeting.

### Disclosable Pecuniary Interests (DPIs) (relating to the Member or their partner) include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any licence to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where:
  - a) that body has a piece of business or land in the area of the relevant authority, and
  - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

A Member with a DPI should state in the meeting: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations on the item: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

### Prejudicial Interests

Any interest which a reasonable, fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs the Member's ability to judge the public interest in the item, i.e. a Member's decision making is influenced by their interest so that they are not able to impartially consider relevant issues.

A Member with a Prejudicial interest should state in the meeting: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations in the item: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

### Personal interests

Any other connection or association which a member of the public may reasonably think may influence a Member when making a decision on council matters.

Members with a Personal Interest should state at the meeting: ***'I wish to declare a Personal Interest in item x because xxx'. As this is a Personal Interest only, I will take part in the discussion and vote on the matter.***

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# Agenda Item 3

## ADULT SERVICES AND HEALTH OVERVIEW AND SCRUTINY PANEL

TUESDAY, 14 NOVEMBER 2017

PRESENT: Councillors Mohammed Ilyas (Chairman), Marion Mills (Vice-Chairman) Lynne Jones and Lynda Yong

Also in attendance: Councillor Stuart Carroll

Officers: Andy Carswell, Lynne Lidster and Angela Morris

### APPOINTMENT OF VICE CHAIRMAN

Cllr Mills nominated herself as Vice Chairman for the duration of the meeting, with the appointment of Vice Chairman to be revisited at the next meeting. The motion was seconded by Cllr Ilyas and unanimously approved.

### APOLOGIES

Apologies for absence were received from Cllrs Hollingsworth, Diment and Lenton. Cllr Jones was attending as a substitute.

### DECLARATIONS OF INTEREST

There were no declarations of interest.

### MINUTES

The minutes of the meeting held on October 17<sup>th</sup> 2017 were agreed as an accurate record.

### 2018/19 BUDGET PREPARATION

The Deputy Director – Health and Adult Social Care introduced the item and drew Members' attention to the fact the Paper relating to the precept for Adult Social Care went to Cabinet in May. She stated that the three main areas for discussion related to fee increases, which were in line with inflation; the budget savings in relation to Adult Social Care; and Capital Bids relating to two residential care homes for adults with learning difficulties. Members were referred to Appendix C of the report for details on fee increases.

Regarding the four major areas where budget savings had been identified, the Deputy Director – Health and Adult Social Care said these were:

- Improved commissioning of Best Interest Assessors, relating to Deprivation of Liberty Safeguarding legislation
- Outcome-based commissioning, relating to the home care contract, which had been set at a fixed rate over the five year duration of the contract
- Outcome-based commissioning efficiency savings, which helped incentivise residents to become more independent as a result of homecare intervention
- Home care savings

Regarding the two care homes referred to under Capital Bids, the Deputy Director – Health and Adult Social Care informed Members that the two homes were in need of updating; however this would enable conversion from a traditional care home setting to more of a supported living environment.

Cllr Jones asked for further information on the figures that had led to the decision to increase the precept on Council Tax. Cllr Jones stated that, while it was widely acknowledged that demand in Adult Social Care had increased, it would be helpful to evidence the costs over the last few years and the growth expected within the report. She stated her belief that this would highlight the areas of increasing demand and therefore justify the increase on the precept. The Lead Member for Adult Services, Public Health and Communications explained that some of the reasons for the increase did not relate to demand areas, but agreed that statistics could be provided for the January Panel meeting.

Regarding the outcome-based efficiency savings, Cllr Jones asked for clarification over whether there was evidence to support the figures, or if they were projections. The Deputy Director – Health and Adult Social Care stated that the figures would remain stretched, due to an increase in the number of older people requiring services; an increased demand for allowing residents to live more independently; and due to the Council wanting to deliver a good quality service. However it was felt that the targets were deliverable. Monthly meetings were taking place to ensure the contract was properly monitored. Cllr Jones stated her belief that review reports on budget spending should be made available to the Panel. The Lead Member for Adult Services, Public Health and Communications informed Members that he had asked for review reports of this nature to be made available to him at Lead Member briefings, and was happy for the reports to also be considered by the Panel.

Regarding the item relating to Capital Bids, the Chairman asked for clarification on how the changes to the care homes would be paid for. The Head of Commissioning – Adults and Children informed Members that funding had been sought through a grant for NHS England, although the Council had not yet been informed if the application had been successful. Further funding, if necessary, could also be sought from the Homes and Communities Agency and/or the Better Care Fund. The Head of Commissioning – Adults and Children stated that it was hoped confirmation of whether the NHS England application had been successful would be given shortly.

The Chairman noted that the report summary stated that the Adult Social Care levies had fully supported the rising cost of caring for a growing number of elderly residents over the last two years, and asked how it was envisaged demands would continue to be met in the future. The Deputy Director – Health and Adult Social Care said that a rise in the number of people living longer, and an increase in people having more complex needs, had been a long-term forecast. She said that work had taken place to secure nursing placements and the care market, and to review the domiciliary care contract. Members were informed that the Adult Social Care team had worked closely with the Healthcare team to ensure appropriate levels of monitoring, and that links had been established with care homes and GP surgeries in order to inform patients about remaining as residents within their communities for longer. The Chairman asked if the levies could be increased further in the future. The Lead Member for Adult Services, Public Health and Communications stated that levies were currently at their maximum level, and stated his belief that there needed to be a national debate on how Adult Social Care could be financed and made sustainable in the future.

The Chairman noted that almost all of the proposed increases were in line with the Retail Price Index.

The contents of the report was noted by Members.

## FINANCE UPDATE

The Deputy Director – Health and Adult Social Care informed Members that there were ongoing pressures within Children's Services, Housing, Visitor Management, Revenues and Benefits, Community Protection and Library and Resident Services. However it had been forecast that Adult Services was on budget.



Members indicated that they had no questions in relation to the Financial Update and the contents of the report were noted.

The meeting, which began at 7.00 pm, finished at 7.30 pm

CHAIRMAN.....

DATE.....

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